

Community Action: Whitley & Shaw Committee (CAWS)

MINUTES CAWS Meeting of 26 October 2016 to be held at 8.15 pm in the Pear Tree, Top Lane Whitley.

1. **Welcome** by Michelle Tattersall Chair, Community Action: Whitley & Shaw (CAWS)
2. **Apologies:** Brian Roberts (BR), Maggie Ledbury (Police Team),
 - a. Attendees: Mike Booth (MB) Tony Bruun (TB), Mark Ashkowski(MA), Michelle Tattersall (MT), Mike Cartmel (MC), Richard Bean (RB), Elizabeth Bean (EB), Ian Tate (IT). Maureen Hibbott (MH)
3. **Minutes of previous meeting** (25 August 2016)
 - 3.1. Auction: Final meeting to finalise arrangements for auction will be Friday, 7.30pm on 18 November at Shaw Village Hall followed by CAWS and Village Hall Meeting at 8pm to discuss the summer event in 2017. Anyone who knows the dates of any other fetes, events taking place in June or July 2017 please advise Michelle on or before 18/11/16 to avoid our event clashing with other events in the area.
 - 3.2. The deadline with CONNECT Magazines can usually be extended by a few days. The Oct CONNECT issue was late coming out due to a number of admin problems. Deadline for Dec issue 12 Nov, when our December Auction will be publicised in Connect and also Melksham News. **MT to write.** MB has designed a poster and invitations, invites to be distributed to every household in Shaw & Whitley hopefully the weekend of 12-13 November.
 - 3.3. MC has asked dog walkers to report any parish stiles or footpaths that need attention via facebook. Should any member of CAWS see or hear of any that need repair, please report them to Mike Cartmel. Since the meeting MC has been advised that a footpath is very overgrown off Corsham Rd that runs along past the Whitley Golf course. **MT to respond to the rambles email.**
 - 3.4. MH left leaflets about auction in village shop for collection by residents.
4. **Matters arising from previous meeting** 25 August 2016 (other items not listed in Item 3 above will be discussed in other topics below.)
5. **Finance** MB said £125 was given from Waitrose Community Donation, but not yet received. He has applied to ASDA for additional funds for CAWS. If CAWS applies for future funding raising from any source, MT advised that CAWS must make sure that our bids for Funds are as open as possible in order to secure funding and be able to have options of where to spend the money. For instance the money to be raised at the auction will be for 2017 events and CAWS projects. Brian and Tony will attend the Wilts Council meeting on 28/11/16 to find out about fundraising for Community organisations and CAWS projects. The meeting has been confirmed.
6. **CAWS Objectives.**
 - A. **Auction** 1st December (objective 10) Details below:
 - 6.1. Marketing plan: Mike Booth has designed a poster for the auction. Copies are available from MT at her home for distribution in Shaw & surrounding villages after 11 November. Whitley had had the posters put up already by TB.
Leaflet distribution plan:
MA – The Beeches, MT – Beltane Place, MB – Shaw Hill, RB/EB – Corsham rd (Shaw) and Bath Road, Tony – Whitley, with help from others.

6.2 RB is coordinating the Lot List- deadline for lots is Fri 4 Nov as far as possible in order that as many of them as possible are added to the back of the residents invite. It is anticipated that more than 30 lots will be auctioned. TB to contact Pocock's. MT has an offer of one hour's home ironing plus other goodies. MA has a selection of Kennet and Avon microbrewery beers to donate, he will also contact Leekes. MB says that he can get a Star Lot (eg mountain bike, laptop Flat screen TV, etc.) with a decision to be made of whether we should buy one of these to attract people to the auction. He also has secured 2 gift sets from Wiltshire Chilli Farm to add to the list. MT may get a hotel or spa voucher. **RB to send the completed Lot List to MT and MB.** Buyers must pay in full on the night for all Lots they have purchased during the auction by cash or cheque. **MT/MB/RB to decide on any star lot purchase.**

6.3 Summary of Auction meeting held at Michelle's on 4 Sept: Tom (Whitley Golf Club) has agreed to the addition of a stage at the Golf Club. Table decorations on the night if members wish to bring them along on 1 Dec at 6.30pm. CAWS can bring nibbles on the evening that are not purchased from the Golf Club. MT has advised the Golf Club that the anticipated number of 'bidders' for evening is 50.

B.Improving Villages (objective 6)

Two Telephone boxes Update : (1) 1970s red one is located opposite school and (2) red one located opposite Daisy Chain Nursery on Top Lane. CAWS had hoped one would be a library, the other a mini museum. BT only allow registered charities to adopt them and Melk W/O is not prepared to adopt them because of the upkeep & maintenance the boxes would require. Because CAWS is not HMRC registered we do not qualify to purchase them from BT. Mike then viewed both telephone boxes and they are both in a very sorry state of repair. Refurbishment kits are available for a fee. Without us knowing BT put them under a consultation period of 42 days which started 4 Sept and has expired. This is event though we were told we had until after Christmas to follow up our options with this. The telephone boxes can be adopted for £1.00 which would secure them in the medium term. If CAWS were to disband, then the telephone boxes could possibly be resold for hundreds of pounds. **MB to contact BT about buying them to secure them for CAWS' future as we are very similar to a registered charity.**

C. Spring planting/ Compost: The walk around the village on 2 Oct was poorly attended. RB reported that the maps that Melksham Without sent were not good. It was impossible to decipher what areas would be suitable for a community garden(s). MT reported that we can plant on any land owned by the Council. Bulbs would do best, eg under/ around "Shaw" & "Whitley" village signs. IT reported that Wilts Council will not mow over the bulbs, and cut grass around the flowers. EB suggested that Alliums bloom in May and June and are not expensive. CAWS to buy the bulbs. It was suggested that 5 sites be chosen around the villages with 10 bulbs at each site. **EB to buy bulbs and plant them at 2pm on Sun 13/11 those who can, to meet at Shaw Village Hall.** High Viz jackets to be worn, **risk assessment to be done (MT)**, volunteers to bring trowels, and gardening gloves are mandatory.

- a. Best Kept Village Report: Basically, we lost because of the telephone boxes and the untidy areas around them. To be revisited for next year.
- b. Foot path & Stile Repairs: Mike Cartmel to send suggestion to MH for inclusion in these minutes
- c. Recreational Fund (discussed by Parish Council, Village Hall and CAWS committees at meeting 13 Sept): Two reps from each area were proposed: Ian Tait & Jo Eckelstone representing Melk W/O; Jo Bishop & E Bean (Reserve) from Village Hall Committee; Mark &

Michelle will represent CAWS. `Mike Cartmel will be a reserve for CAWS. On 7 Nov there will be a Village Hall Committee meeting, MT to coordinate after that.

7. Community News

- a. Dementia Friends: gave a presentation at the 21 Sept EGM held at the Methodist Church in Whitley . Do we want to be a 'Dementure Friend' will be added to the Agenda of the next CAWS meeting. One of the churches could be part of this. Can we make some of the facilities in the village 'dementure friendly'?. We can be a conduit to publicise what other organisations are doing for people suffering with dementure and their carers. It might also be a good use for our village website. **MT to send committee items to read and discuss at a later date .**
 - b. Scouts offering help to CAWS' projects: we will use them for the summer event.
8. **Distribution of 30mph 'slow down'signs** (Wheelie bin-poster stickers). Our insurance + risk assessment would cover child (12 yrs or older)to act as volunteers to distribute leaflets/posters. As Scouts must do some kind of community action, Ian T suggests we use the Broughton Gifford scouts to help with 'slow down' posters on our wheelie bins along Corsham Rd, Bath Road and Top Lane in Shaw & Whitley. Some of the funds raised at last year's auction could be used to print more'Slow Down' posters. As MC suggested that each blue top wheelie bin should display 2 posters, more posters would need to be printed and laminated against deterioration by our weather. The estimate from Melk W/O estimated cost would be £198 for 500 posters using the same quality paper. MB however suggested a better quality would mean that the stickers would last more than 1 winter. **MB to seek a quote for the same and a better quality sticker.** It appears that Wilts Council frown upon the use of these posters on their wheelie bins. **MT to seek clarification on this however. MT to put an article in next CONNECT** to ask for feedback from residents of Shaw & Whitley to see if there are objections to the 'slow down' posters on their recycle wheelie bins and to spending appormiatlty £200 on using some of our funds from last years auction.
9. **Dunch lane (Poplar Farm) Planning Application** (Ref 16/06145/OUT). This was rejected.
10. **Community Emergency Group (CEG)** – General update meeting was held on 13 October at Shaw School. Danny Everett (principal Drainage Engineer) from Wilts Council was in attendance as well as nearly seventy members of the public. CEG is still a work in progress. Congrats to TB and BR for their outstanding work and that of their committee. In 2017 Wilts Council is to begin flood prevention work in our villages. Flow rates of rivers and culverts could lead to a Flood Warning System from Wilts Council.
11. **Extraordinary General Meeting** –Held 21st September; there was a good discussion despite sparse attendance of 6. Wiltshire Dementure Group gave a presentation.
12. **Neighbourhood plan meeting** 5th November Shaw School 10am to 12 noon to agree areas within the Melksham/ Shaw and Whitley Areas that may be suitable for future planning and development. It is being publicised by Melk W/O. And is open to the public, councillors, and anyone who is interested in future controlled development of our area. If we are to stop future speculative housing and planning applications, Melksham Without must have a Neighbourhood Plan in place which will be used by Wiltshire Council's Planning Dept as the only basis for passing (or not!) future planning applications for the development of our villages and countryside. TB, MT and MA to attend for CAWS.

13. Next Summer's Community Event:

- a. A meeting is to take place Friday 18th November at Shaw Village Hall. Everyone who assisted with last year's event is to be invited to attend (**RB to action email**). The summer 2017 date for this event will be decided. Suggestions for Bands & singers and musical groups should be put forward at that meeting. Entertainers will be able to sell CDs and publicise their music.
- b. The date for this event will be decided at the meeting. Anyone who knows of other events taking place in July 2017 please advise MT of these events in order to avoid running conflicting activities on the same date in July..

14. **Correspondence.** None to report.

15. **Any Other Business:** MC finds that he is very busy at the moment and apologises if he is unable to attend some of the CAWS future meetings.

16. Dates and Venues of next meetings:

- a. Sat 5 Nov, Shaw School 10am-noon: `Melksham W/O's Neighbourhood Plan meeting.
- b. Mon 7 Nov, Shaw Village Hall Committee Meeting 7pm
- c. Sun 13 Nov, meet at Shaw Village Hall 2pm to plant bulbs around Shaw and Whitley with Elizabeth Bean. See Item 6-C above what to bring to this event. In addition invitations for the Auction can be distributed while we are in the area.
- d. Friday 18 Nov, Shaw Village Hall. 7.30pm final details for Christmas Cracker CAWS Auction followed at 8pm by CAWS Meeting to plan next Summer's 2017 Summer Social event for our 2 villages. **RB to confirm the change with VHC of the time from 7:30 to 8pm.**
- e. Thursday 1 Dec 6.30pm at Whitley Golf Club CAWS Christmas Cracker Auction. Setting up to take place 6.30-7.15, public to arrive from 7.30 with auction taking place 8pm.

R Bean

Secretary CAWS

Maureen Hibbott, Minutes Secretary.